

# FELBRIGG PARISH COUNCIL

Chairman – Councillor D. Connelly

Vice-Chairman – Councillor M. Filby



**MINUTES OF THE MEETING OF FELBRIGG PARISH COUNCIL**  
**HELD ON MONDAY 20<sup>TH</sup> NOVEMBER, 2023 AT 7.30 PM**  
**IN FELBRIGG VILLAGE HALL, FELBRIGG**

**Present:-**

Chairman – Cllr. D. Connelly, Vice-Chairman – Cllr. M. Filby,  
Cllr. A. Morrison, Cllr. B. Pienaar, Cllr. T. Swift,  
Cllr. T. Tomlinson and Cllr. D. Wright.

District Councillor – Cllr. R. MacDonald.

Julie Chance – Clerk.

Three members of the public also attended the meeting.

**1. MINUTES OF THE MEETING HELD ON 21<sup>ST</sup> AUGUST, 2023**

The Minutes of the meeting held on 21<sup>st</sup> August 2023, having been circulated, were taken as read and signed by the Chairman.

**2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

None received.

**3. APOLOGIES FOR ABSENCE**

Apologies for absence were received from County Councillor T. Adams.

Clerk: Julie Chance

Pine Lodge, Gimingham Road, Trimingham, Norfolk, NR11 8HP.

Tel:- 07305048062

#### 4. **PUBLIC PARTICIPATION**

A member of the public reported that a National Trust representative has informed her that the dumping of rubbish in The Dell beside the village hall is causing the trees to die and this arrangement will be reviewed. It was **AGREED** that the Clerk would speak to the National Trust to request the guidelines on the use of this piece of land.

The Chairman reported that a fallen tree in The Dell has been reported and dealt with by The National Trust.

A member of the public reported that racing cycles are using Catton's Drift as a new route which is causing issues with walkers, children and dogs. This route has been posted on an app called Strava. The Clerk will email District Councillor MacDonald who will visit the site and report to the next meeting.

A member of the public reported that the Openreach cover was standing proud and is a trip hazard. The Chairman will contact Openreach to report this.

#### 5. **BUDGET/PRECEPT**

The Clerk circulated the draft Budget to Members. It was **AGREED** to accept the budget with a Precept of £5,500 for the financial year 2024/25.

#### 6. **POLICE**

The Chairman reported that he attended a Teams meeting of the SNAP panel. Report from the meeting attached.

#### 7. **COUNTY AND DISTRICT COUNCILLORS' REPORTS**

**7.1 County Councillor's Report:-** Cllr. Adams has chased the installation of the gateway features and the installation is imminent.

Cllr. Adams met with David Allfrey (Assistant Director for Infrastructure Delivery) together with District Councillor MacDonald and Cllr. Swift concerning the B1436 and the safety improvement needs.

Cllr. Adams is aware of the discussion concerning the wish for a 20mph limit through the village. Although he understands, this is heavily constrained by both policy and legislative requirements, making this very hard to achieve. With the policy requirements for cumulative frontages set against national guidelines and the traffic regulation order process being very unhelpful in securing local aspirations.

**7.2 District Councillor's Report:-** Cllr. MacDonald reported that he attended the meeting with Norfolk County Council, Cllr. Adams and Cllr. Swift. He fully supports Cllr. Swift's hard work in securing the safety measures to date and the ongoing work.

Cllr. MacDonald met with Anglian Water to discuss investment in the treatment centre at Gimingham. The local beaches have lost their blue flags due to sewage being released. Cllr. MacDonald will keep the Members informed.

## **8. PLANNING**

Planning Application – LA/23/2384 – Felbrigg Hall, Felbrigg Park:- No objections.

## **9. B1436**

Cllr. Swift reported that she had met with David Allfrey from Norfolk County Council and District Councillor MacDonald. They walked the village to discuss the dangers of the speed with an area that has no pavements. Cllr. Swift emailed an update in which she thanked Norfolk County Council and County Councillor Adams for the funding to install white gates, new signs and a flashing sign for the blind bend. Cllr. Swift has corresponded with Graham Plant and Duncan Baker MP who has stated that they are happy to meet to discuss the matter further. It was **AGREED** that no further discussion to reduce the speed limit would take place until the measures that have been funded are in place. The Members thanked Cllr. Swift for her hard work on this matter. Community Speed Watch was briefly discussed and this matter will be

placed on the next agenda for further discussion. This matter will be placed on the next agenda for an update.

**10. PARISH PLAN**

The Clerk reported that the residents of the village should be consulted about what they wish to see in their village. The Clerk will prepare a draft questionnaire which should be distributed to every household and the answers will form the basis of a Parish Plan. This matter will be placed on the next agenda for an update.

**11. VILLAGE GREEN**

It was reported that the new contractor is now in place. This matter will be removed from the agenda.

**12. EVENTS**

The Chairman reported that he has received an email from the Village Hall Committee concerning the Christmas event which will be held on Sunday 10<sup>th</sup> December between 10 am and 2 pm. Refreshments will be served and there will be a magical walk through a grotty grotto. It was **AGREED** to give a grant of £100 towards the event. This matter will be removed from the agenda.

**13. 20's PLENTY**

Cllr. Tomlinson circulated a paper which states that Town and Parish Councils should vote for 20 mph through their villages. It was **AGREED** that this matter will be put on hold until the agreed funded measures have been put in place. All present thanked Cllr. Tomlinson for her hard work on this matter. This matter will be placed on a future agenda for further discussion.

**14. MEETING DATES 2024**

The Clerk circulated the draft meeting dates for 2024 which were **AGREED**. The dates are now on the website and the Clerk will confirm them with the Village Hall.

## 15. REVIEW OF POLICIES

- 15.1 Standing Orders:-** The Clerk circulated the new Model Standing Orders and reported that there have been some changes to Statute. It was **AGREED** that the Clerk would prepare the model Standing Orders to meet Felbrigg Parish Council's needs and these will be discussed at the next meeting for approval.
- 15.2 Financial Regulations:-** The Clerk circulated the Financial Regulations which were **AGREED** without amendment. The Clerk will place these on the website with the revision date.
- 15.3 Schedule of Review for Policies:-** The Clerk circulated a schedule of review for the policies. **AGREED.**

## 16. FINANCE

- 16.1 War Memorial Cleaning:-** The Clerk reported that she has two quotations for the cleaning of the War Memorial. One is still awaited. The War Memorial is listed and the Clerk will liaise with the Conservation Officer at North Norfolk District Council to ascertain what work can be carried out. This matter will be placed on the next agenda for an update.
- 16.2 Full Council Training:-** The Clerk reported that she has two quotations for full council training. It is hoped that the cost can be shared with a neighbouring parish and this matter will be placed on the agenda for an update with the view to booking in the New Year.
- 16.3 Redirection of Mail:-** The Clerk reported that there is a cost. It was **AGREED** not to go ahead with redirecting the mail from the previous Clerk's address.
- 16.4** The following cheques were **AGREED** and signed:-
- |  | £      |
|--|--------|
| North Norfolk District Council – Election  | 20.69  |
| Royal British Legion Poppy Appeal – Wreath | 20.00  |
| Barnes Law Limited – Hedge Cutting         | 108.00 |
| Village Hall Committee                     | 100.00 |

**16.5** The Clerk reported that a quotation for the cleaning of the pond has been received in the sum of £550. **AGREED.** The Clerk reported that £200 of this will need to be met from reserves as the budget was set at £350. This will need to be taken into consideration for next year's budget. The Clerk will inform the contractor that his quote has been accepted and the work will be carried out in the spring.

**17. FUTURE AGENDA ITEMS**

Clerk Contract of Employment  
Asset Register  
Planning Procedures  
Broadband

**18. CORRESPONDENCE**

Weavers' Way Ultramarathon – Circulated. Noted.  
NNDC Planning Roadshow – Circulated – Noted.  
Support for Climate and Ecology Bill – Circulated. Noted.  
National Trust Community Forum – Circulated. Noted.  
Cadent Gas Limited – Circulated. Noted. It was reported that the pipe is very old and not very deep into the ground.  
Street Lighting Fault – Meadow Close – Circulated. It was reported that this is Victory Housing. The Clerk will inform the contractor accordingly.  
Norfolk ALC – Newsletters – Circulated. Noted.  
Town & Parish Council Forum – Circulated. Noted.  
Norfolk County Council Budget Consultation. Circulated. Noted.

**19. DATE OF NEXT MEETING**

The date of the next was noted as Monday 19<sup>th</sup> February 2024 at 7.30pm in the Village Hall, Felbrigg.

**There being no further business the Chairman closed the meeting at 8.53pm.**

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**Chairman**

.....  
**Date**

# SNT UPDATES

- Community Engagement Update
- Street Surgeries at Morrisons
- School visits; Sidestrand, Cromer Schools, Belfry, West Runton Scouts
- CCTV up and running
- Speedwatch Update

## Roughton

April 6<sup>th</sup>/16<sup>th</sup>/20<sup>th</sup>/26<sup>th</sup> 37 Offences  
May 3<sup>rd</sup>/11<sup>th</sup>/17<sup>th</sup>/22<sup>nd</sup> 67 Offences  
June 2<sup>nd</sup>/20<sup>th</sup> 40 Offences

## Thorpe Market

April 16<sup>th</sup> 2 Offences  
May 11<sup>th</sup>/19<sup>th</sup>/22<sup>nd</sup> 9 Offences  
June 7<sup>th</sup> 2 Offences

## Cromer(Norwich Road)

April 6<sup>th</sup>/20<sup>th</sup> 9 Offences  
May 2<sup>nd</sup>/11<sup>th</sup>/22<sup>nd</sup> 8 Offences  
June 9<sup>th</sup>/20<sup>th</sup> 4 Offences  
Total 178

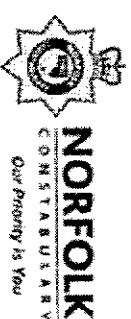
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## SNAP Priorities Updates

1. ASB patrols North Lodge Park, Promenade and Rocket House café  
Begging  
ASB patrols in Holt, Sheringham and Cromer (4 youths dealt with)  
s59 issued
2. High Visibility Patrols & Engagement  
Drug wipes in all licensed premises in Sheringham/Cromer  
Cromer on 16<sup>th</sup> July  
followed up with letters and licensing attending pubwatch meeting  
Fraud Talk Opening Doors Merchants Place  
Street Surgery Morrisons  
Assembly's  
Wells lifeboat launch  
1960's & vintage cars  
N/W funfair  
Northrepps military fair  
Cromer Carnival

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## ***New issues / concerns identified through Community engagement.***

Police have reviewed incident logs for the time period, spoken to Schools, Councils, visited vulnerable persons, liaised with businesses and stake holders and have identified the following issues:

- 1. Multiple reports of ASB, criminal damage and drug taking in and around North Lodge Park and Promenade.***
- 2. Youths continue to congregate in this area***
- 3. Supporting those vulnerable in the Community***
- 4. Fraud talks planned with vulnerable group at Yes we Can with Nationwide***

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